

EMOTIONAL SUPPORT ANIMAL AGREEMENT

An emotional support animal is permitted in Lake Superior State University (the University) housing facilities when approved by the Coordinator of Accessibility Services and the Director of Campus Life and Laker Success as an accommodation for students with diagnosed disabilities. This accommodation of an emotional support animal is for housing purposes only and is specific to the student's specific residence hall location. Your emotional support animal may not have access to on campus public facilities, including classrooms, dining halls, library or other college facilities. Your animal is not allowed to accompany you to any campus events or activities. Violation of these restrictions may result in revocation of this accommodation or other disciplinary action.

Below is a list of guidelines and requirements necessary to support this accommodation. Please write your initials next to each of the guidelines and requirements listed below as indication that you understand and agree to abide by them. Should you have any questions regarding the implementation of this accommodation, please speak with the Director of Campus Life & Laker Success or the Accessibility Services Coordinator.

Student provides permission to have our Coordinator of Accessibility Services, University Counselor, Director of University Health Services, Director of Campus Life and Laker Success or appointed University official to review and speak with the student's physician in regards to the request to have an emotional support animal. A student must complete this agreement along with Accessibility Services requirements before an emotional support animal can be approved.

Agreement

The care and supervision of the animal is the responsibility of the student who utilizes the animal's service(s).

An animal housed in University housing must be in good health (must have supporting veterinarian documentation), have current immunization against diseases common to that type of animal, and submit proof of an annual examination by a licensed veterinarian each year. The University has the authority to direct the student responsible for the animal to have the animal receive veterinary attention.

The animal must be under the direct control of the student responsible for it at all times. The animal must be leashed or otherwise restrained as appropriate for the type of animal while it is outside of the housing unit (where permitted). The student responsible for the animal must use the most direct route when taking it to and from the housing unit. The animal is not allowed to stay in the room over breaks unless the student responsible for the animal has been approved to stay over said break. The animal is not allowed in any unit on campus other than the student's assigned unit. The animal must be in an appropriate cage when the student is not with the animal. Local animal control shelters will be notified and asked to remove any animal that is left overnight in housing without its owner present. If maintenance is required within the room, the student is responsible for ensuring that the animal is caged and not a threat to the maintenance staff.

The animal must be well-behaved at all times. A disruptive animal - e.g., an animal that is noisy, behaves aggressively, frightens others, or in other ways calls attention to itself - will not be permitted in University housing. The animal must be well behaved and under your control at all times, whether in your unit or when being transported to and from your room. The animal cannot pose a risk of health or safety to others or be a nuisance. Animals that are out of control, displaying vicious behavior towards people, creating excessive smell or noise may be asked to leave campus. A decision to remove an emotional support animal will be reviewed on an individual basis through the student conduct process and alternative accommodations may be offered. You must store the emotional support animal food in your Residence Hall unit, in an appropriately sealed container to avoid attracting insects or creating foul odor. Pet food may not be stored or heated in common kitchen areas and live feed is not allowed.

- The animal is not be allowed on University furnishings either in the approved housing unit or in any public area.
- The student is responsible for instructing others on appropriate interactions with the animal and setting clear expectations.
- The student is responsible for ensuring the animal's presence would not violate other student's individual rights to peace and quiet enjoyment of their residence.
- The animal must not be washed or groomed in facilities used by other students either inside or outside of the housing unit.

Unless the animal would normally urinate or defecate in its cage or in a litter box, the animal must not be permitted to urinate or defecate anywhere in the housing facility. The student is responsible for cleaning up after the animals' waste, and should keep sufficient and appropriate litter, litterbox liners and scoop to clean up after the animal. Waste must be bagged and discarded in designated outdoor receptacles. No litter may be flushed down toilets and/or discarded in the interior waste bins. You may not clean your emotional support animal's tank/carrier in the community kitchen, bathroom or any other indoor facilities.

A student who has an animal on campus (including University Housing) is financially responsible for property damage caused by his or her animal including but not limited to cost of repairs, replacement or cleaning of facilities or furnishing, and any bodily injury or student injury caused to another student by the emotional support animal. The student agrees to hold the University harmless and indemnify the University for any damages caused by the animal, including, but not limited to, additional maintenance and/or cleaning costs and for any injuries caused by the animal.

If the university is required to assume responsibility for the animal due to the illness or incapacitation of the student, or because the student abandons the animal, all costs incurred by the university will be charged to the student's account. As an emotional support animal is a housing accommodation, you must renew your request each year to have an emotional support animal in your room. Your animal should not arrive to campus without prior approval or you may be fined \$250.00 plus the additional cost per day based on the Navigator.

Conflicting Disabilities/Other Safety Concern

Allergic reactions to animals are common. Please inform all students entering your room of the presence of an animal. Students who have asthma, allergies, or other medical conditions affected by the presence of animals are asked to contact Accessibility Services. The student impacted by the presence of the animal must provide verifiable medical documentation to support the claim. The needs of both students are considered in resolving the issue. If an allergy/animal conflict within a Residence Hall cannot be resolved agreeably, Campus Life and Housing will collaborate to develop a workable outcome. If a situation arises wherein a roommate/suitemate or student of the building that the student resides in with the animal is found to be allergic to the animal and therefore would be unable to live in that room/suite/apartment/building, the burden of relocation would primarily fall upon the student with the animal.

Removal of an Animal

If the student responsible for the animal does not properly control it, does not correct a problem with it being disruptive or unruly, does not properly clean up its waste, or does not maintain its immunization(s), he or she will normally be given the opportunity to rectify the situation(s) within a designated period of time. If the improper behavior is not corrected within the designated time period, the improper behavior is repeated, or if there is another problem associated with the control or supervision of the animal, the student responsible for the animal may be directed to remove the animal from the campus within 48 hours of receiving written notice from the LSSU Campus Life Office.

Failure to abide by all of these terms may result in disciplinary action via referral to the Campus Life and Housing Office with input from Accessibility Services. If the animal poses a threat to the safety of others, Public Safety may be part of the collaborative team to determine the outcome of the behavior.

If the animal injures another student or injures an animal, the student responsible for the animal must report the incident to the LSSU Public Safety Department immediately and the student responsible for the animal will be required to remove it from campus immediately.

Animal Information

Animal Name: _____ Animal Type: _____

Animal Breed: _____ Animal weight/height: _____

Animal Age: _____

Animal Description/Color: _____

Emergency Contact

You may choose to provide the name and contact information of an individual you designate to take care of your animal should you need to leave campus and/or be unable to care for your animal. This student may not be another student who resides in the university Residence Hall. This individual must remove your animal from your Residence Hall within 12 hours of your departure from campus. In the case that you do not have an emergency contact, or the emergency contact is unable to take your animal in a timely manner, the university will take steps to have your animal boarded at the local animal facility and you will be responsible for any financial charges. By listing the name of an emergency contact, you are giving the university personnel permission to contact this individual in the case that you are unable to care for your animal.

Emergency Contact Name: _____ Relationship: _____

Phone Number: _____ Email Address: _____

Acknowledgement of Responsibilities

In acceptance of this accommodation and the responsibility of bringing your emotional support animal to campus, you understand and agree that you are solely responsible for the wellbeing and actions of your animal, and you further agree that neither the Trustees or Lake Superior State University, nor any of its employees, are responsible for any loss, damage, injury or death caused by your animal or sustained by your animal.

By signing below, I certify that my animal is in good health and has appropriate and current immunizations. I agree that I am responsible for complying with the expectations stated above and understand that noncompliance with these expectations constitutes cause for eviction from University housing.

Name (Please print) _____

Student Owner's Cell Phone _____

Signature _____ Date _____

We wish you success in your career at Lake Superior State University and hope that this accommodation will provide you with the support that you need. If you have any questions or concerns, please contact Campus Life and Housing or Accessibility Services.

Checklist

(Please make sure you provide the following)

- Proof of current immunizations of the animal and that the animal is in good health
- Supportive documentation from a physician and/or counselor
- Roommate approval
- Verification of registration with Accessibility Services

Director of Campus Life and Laker Success (or designee)

I have verified that this Animal has been to a veterinarian within the past year and has been certified as having current vaccinations.

Approved Denied Approved, pending - _____

Name: _____ Date: _____

Signature: _____

Notes: _____



CLEAN BILL OF HEALTH CERTIFICATE
(to be completed by veterinarian)

Prior to bringing the animal to campus, you must provide a document from a licensed veterinarian verifying the species of your Java (cat) and proof it is free from parasites and diseases such as fleas, rabies, parvovirus, distemper, etc., and must wear a rabies vaccination tag. This must be provided to the Campus Life & Housing Department before you bring your Java (cat) to campus. If you have roommates, they must complete and submit the Emotional support animal Roommate Agreement form. You must contact your roommate to complete the form and, if in disagreement, you will possibly be relocated to accommodate the request with any additional cost of changing style.

Student's Name: _____

Student's Permanent Address: _____

Student's ID: _____ Student's Phone Number: _____

Animal's Name: _____ Type/Breed: _____

I, _____ (Vet) verify that this animal (name) _____ has, to the best of my knowledge, a clean bill of health and is able to safely live on the campus of Lake Superior State University. I was able to examine the animal on this date _____ and found that this animal does not have any concerning issues that could cause harm to the student, itself, or members of the campus community in the current/future.

The animal is up to date on all current vaccinations, which include (if required by county regulations):

Veterinarian Signature: _____

Veterinarian Name (Printed): _____

Veterinarian License #: _____ License Expiration Date: _____

Next Examination Due Date: _____

Notes: _____

Veterinarian's Checklist

Please check all that apply.

- | | | |
|--|------------------------------|-----------------------------|
| Animal is up to date on all shots <i>(if required by county regulations)</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Animal has been spayed and neutered | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Animal is pest free | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Animal is house trained (if applicable) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Animal is healthy | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Emotional support animal Roommate Agreement

I understand that my roommate, _____ (name) is seeking approval to have an emotional support animal in our Residence Hall room. By signing this form, I am confirming that I agree to share the space with an emotional support animal, should it be approved by Campus Life and Housing and Accessibility Services. I understand that my roommate, as the owner and handler, retains full responsibility for the care and control of the animal.

Should I have any concerns about the behavior or care of the animal, I will discuss these directly with my roommate and the Campus Life and Housing in a timely manner. I understand that any request to be relocated to another Residence Hall room mid-semester may be subject to limited availability.

Residence Hall _____ Room # _____

Roommate Consent:

Name: _____ Date _____

Signature _____

Name: _____ Date _____

Signature _____

Name: _____ Date _____

Signature _____

Name: _____ Date _____

Signature _____

Name: _____ Date _____

Signature _____

Name: _____ Date _____

Signature _____

Name: _____ Date _____

Signature _____